



Ector County Commissioners' Court

February 25, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER-** Judge Dustin Fawcett

**INVOCATION-** Commissioner Billy Hall

**PLEDGE OF ALLEGIANCE-** United States and Texas

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *Public Heath Updates, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *receive* public health updates from Brandy Garcia, Health Department Director.

3. *Presentation, Dusty Gallivan- District Attorney:*

To consider, discuss, and take any necessary action to *receive* a presentation from the District Attorney's Office regarding their annual report.

4. *Presentation, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action to *receive* a presentation by Kimley-Horn on the *Safe Streets for All Program*.

5. *Proclamation: Child Abuse Awareness Month, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve* a *Proclamation* declaring April 2025 as "*Child Abuse Awareness Month*", and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

**6. Amended Notice of Election, Lisa Sertuche- Elections Director:**

To consider, discuss, and take any necessary action to *approve* the *Amended Notice of Election* for the May 3rd, 2025, *Joint General Election*, and authorize the County Judge to sign all documents associated with the agenda item.

**7. Out-of-State Travel Request, Mike Griffis- Sheriff:**

To consider, discuss, and take any necessary action to approve out-of- state travel for a Lieutenant to attend *The National Police Memorial Service* in Washington D.C.

**CONTRACTS/AGREEMENTS/GRANTS**

**8. Verizon Connect Contract: GPS Services, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:**

To consider, discuss, and take any necessary action to *approve* the *Verizon Connect Contract* for GPS services on Ector County vehicles, and authorize the County Judge to sign all documents associated with this agenda item; Sourcewell Cooperative has awarded contract #020221-NWF to Verizon Connect.

**9. Engineering Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:**

To consider, discuss, and take any necessary action to *approve* the *Engineering Agreement* by and between Ector County, Texas, and Odessa Industrial Development Corporation d/b/a Grow Odessa regarding the Union Pacific Railroad Crossing located in Penwell, Texas, in relation to the Union Pacific Project 781641, and authorize the County Judge to sign all documents associated with this agenda item.

**10. Commercial Lease Agreement: 315 E. 2nd St., Shelby Rigtrup- Public Information Officer:**

To consider, discuss, and take any necessary action regarding a *Commercial Lease Agreement* by and between Ector County, Texas, and Permian Tire for the premises located at 315 E. 2nd St. Odessa, TX 79761, and authorize the County Judge to sign all documents associated with this agenda item.

**11. Change Order No. 2: HOK Agreement, Lucy Soto- Purchasing Director, Kevin Mann- Juvenile Probation Director, Mike Gardner- Commissioner, Pct. #1:**

To consider, discuss, and take any necessary action regarding *Change Order No. 2* to the *Agreement* by and between Ector County, Texas, and HOK for architectural services for the new Juvenile Detention Center, and authorize the County Judge to sign any documents associated with this agenda item.

**PERSONNEL REQUESTS**

**12. Step Change for Hiring Request, Eddie Landrum- Development Services Director:**

To consider, discuss, and take any necessary action to approve hiring above Step 3 for the Water Quality Specialist position in Development Services due to the criteria of the position.

**POLICIES/PROCEDURES**

**13. P-Card Policies & Procedures, Samantha Russell- Commissioner, Precinct #3:**

To consider, discuss, and take any necessary action regarding policies and procedures in relation to P-Card use, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**14. Purchasing Department Training, Samantha Russell- Commissioner, Precinct #3:**

To consider, discuss, and take any necessary action regarding a Purchasing Department Training Session, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**PUBLIC WORKS**

**15. Installation Request: Stop Sign, Amber Valles- Public Works Department Coordinator:**

To consider, discuss, and take any necessary action to *approve* the installation of a stop sign on VFW and Ector Street.

**CONSENT AGENDA**

**16. Proposed Consent Agenda, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

**16a.) Line-Item Transfer- Sheriff:**

To consider, discuss, and take any necessary action to *approve* a *line-item transfer* to General Fund, Sheriff, Special Departmental Equipment, 001-360-5507, from Uniform Supplies, 001-360-5176, for \$21,090.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

**BUDGET/FINANCIAL**

**17. Purchase Request: Detention Center Radios, Mike Griffis- Sheriff:**

To consider, discuss, and take any necessary action to *approve* the purchase of radios through MCA for the Detention Center, and authorize the County Judge to sign all documents associated with this agenda item; the total cost of this purchase is \$83,750.00.

**18. Purchase Request: Motorola APX 8000 Portable Radios, Mike Griffis- Sheriff:**

To consider, discuss, and take any necessary action to *approve* the purchase of 82 *Motorola APX 8000 Portable Radios* for patrol officers, and authorize the County Judge to sign all documents associated with this agenda item; the total cost of this purchase is \$840,357.32.

**19. Budget Amendment Request: Sales Tax- Road Department, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to Sales Tax Fund, Road Department, Land ROW Acquisition, 005-810-5501, from Unreserved Fund Balance, 005-3310, for \$225,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

**20. Budget Amendment Request: Treasurer, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Treasurer, Departmental Furniture & Equipment, 001-270-5199, from Unreserved Fund Balance, 001-3310, for \$1,199.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

**21. Budget Amendment Request: Juvenile, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *approve a budget amendment to General Fund, Juvenile Probation, Motor Vehicle Equipment, 001-440-5505, from Unreserved Fund Balance, 001-3310, for \$44,500.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.*

**22. Budget Amendment Request: Library, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *approve a budget amendment to General Fund, Library, Improvements & Construction, 001-690-5509 for \$4,009.00, Subscriptions, 001-690-5207, for \$5,000.00, and to Donated Revenues, 001-4171, for \$9,009.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.*

**23. Budget Discussion: Coliseum Barn Renovation, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action regarding the *budget for the Coliseum Barns B and C Renovation Project.*

**24. Quarterly Investment Reports, Cleopatra Callaway- Ector County Treasurer, Tristan Marquez- Ector County Auditor:**

To consider, discuss, and take any necessary action to *approve the Ector County Quarterly Investment Reports for the quarters ending September 2024 and December 2024, and authorize the County Treasurer and County Auditor to sign all documents associated with this agenda item. In addition, it is requested that these reports be archived with the official minutes of this meeting.*

**25. Financial Reports/Statements, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *approve the Accounts Payable Fund Requirements Report for February 25th, 2025, and review County financial statements and reports.*

**COURTHOUSE DESIGN-BUILD PROJECT**

**26. Proposed Stakeholder Engagement Plan, Shelby Rigtrup- Public Information Officer:**

To consider, discuss, and take any necessary action to *receive a presentation pertaining to the Proposed Stakeholder Engagement Plan in relation to the Courthouse Design-Build Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.*

**27. Courthouse Design Build Scope of Work & Design, Shelby Rigtrup- Public Information Officer:**

To consider, discuss, and take any necessary action regarding the scope of work, work to be performed, and design for the Courthouse Design-Build Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**EXECUTIVE SESSION**

**28. Economic Development, Shelby Rigtrup- Public Information Officer:**

To consider, discuss, and take any necessary action to *receive a presentation from Project Van Zandt regarding potential Economic Development negotiations, pursuant to Title 5, Chapter 551, Section 551.087, Texas Government Code.*

*29. Legal Matters, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action regarding legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to Papaw Street.

*30. Legal Matters, Samantha Russell- Commissioner, Precinct #3:*

To consider, discuss, and take any necessary action regarding legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to unemployment cases leading to litigation.

*31. Real Estate Issues/Transactions, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to the *property purchase* and *commercial contract* for the premises located at 300 and 302 N. Texas Ave.

*32. Personnel Matters, Samantha Russell- Commissioner, Precinct #3:*

To consider, discuss, and take any necessary action reading personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to personnel issues related to the Human Resources Department.

*33. Personnel Matters, Tristan Marquez- County Auditor, Delia Ortiz- Human Resources Generalist:*

To consider, discuss, and take any necessary action regarding personnel matters pursuant to Title 5, Chapter 551, Section 551.074, in relation to the Internal Auditor #1 position in the Auditor's Office.

**ADJOURN**

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on February 20, 2025  
At 03:10 PM

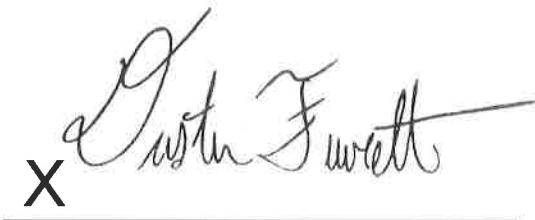


Ector County Clerk

*The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*

**If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

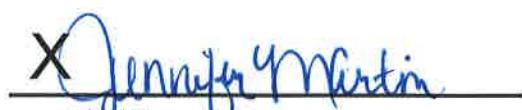
If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.



A handwritten signature in black ink, appearing to read "Dustin Fawcett", is written over a horizontal line. To the left of the signature is a large, bold, black 'X' mark.

Dustin Fawcett  
Ector County Judge

ATTEST:



A handwritten signature in blue ink, appearing to read "Jennifer Martin", is written over a horizontal line. To the left of the signature is a large, bold, black 'X' mark.

Jennifer Martin  
County Clerk

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Ector County Commissioners' Court

February 25, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**Notice of Addition of Supplemental Agenda Items**

Notice is hereby given of the addition of supplemental agenda items to the posted meeting of the Ector County Commissioners' Court for the regularly scheduled meeting on February 25<sup>th</sup>, 2025, at 1010 E. 8<sup>th</sup> St. Odessa, TX 79761 in the Commissioners' Courtroom in accordance with Chapter 551, Section 551.045, Texas Government Code. The additional items to be considered on this agenda are as follows:

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

2a. *Public Health Events, Shelby Rigrup- Public Information Officer:*

To consider, discuss, and take any necessary action in relation to recent public health events regarding, including but not limited to, emergency purchase orders, contracts/ agreements, etc., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

**If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551 , Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**

Posted on February 24, 2025  
At 02:09 PM



Ector County Clerk

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